

HDH HANOVER &
DISTRICT
HOSPITAL
MINUTES OF THE REGULAR BOARD MEETING

DATE: Tuesday, January 23, 2024

TIME: 1700 hours

PLACE: Hybrid (HDH Boardroom/Virtual)

PRESENT: **Voting Governors:** Tina Shier (Chair), Pamela Matheson (Vice Chair), Lorna Eadie Hocking (Immediate Past Chair), Don Butland, Leigh Butler, Réjane Dunn, Corwin Leifso, Terry Leis, Chris Prues

Non-Voting Governors: Dana Howes (President and CEO), Mary Rae (VP of Patient Care Services/CNE), Dr. Randy Montag (Chief of Staff)

Invited Staff: Victoria Cumming (Recording Secretary), Kim Mighton (Vice President of Finance & Operations), Dr. Nick Abell (President of Medical Staff), Dr. Tim Heerema (Vice President of Medical Staff)

Guests: J. McConnell (Dialysis, Charge), P. McCombie (Patient Care Manager, Surgical Services, Obstetrics, Dialysis, MDRD, Pharmacy)

REGRETS: **Voting Governors:** Cathy Lansink
Non-Voting Governors & Invited Staff:

1. CALL TO ORDER

P. Matheson called the meeting to order at 1700 hours and provided opening remarks.

2. APPROVAL OF AGENDA

Moved and Seconded

THAT the agenda be approved as presented.

MOTION CARRIED

3. DECLARATION OF ANY CONFLICT OF INTEREST

No conflicts were declared and the group was reminded to declare a conflict of interest should one arise.

4. MISSION, VISION, VALUES

The Board reviewed the Mission, Vision, and Values and were asked to keep them in mind throughout the meeting.

5. PRESENTATION: HEMODIALYSIS

J. McConnell, Dialysis Charge provided a presentation on the Dialysis Department. The presentation included information on the Ontario Renal Network, A Regional Look, Kidney Failure, Treatment Options, HDH Dialysis Unit, Complex Patients, Statistics, Patients & Families, Camp Dorset, Peer Support, Outpatient – Nephrology Clinic and Fun on the Unit.

Clarification was provided on the following: department's hours, equipment costs (dialysis machines, chairs and filters) and back up machine use. Additional information was also provided around nocturnal dialysis which is a home treatment option.

J. McConnell left the meeting.

Dr. T. Heerema and Dr. N. Abell entered the meeting.

6. **STRATEGIC MATTERS**

6.1 Georgian Bay Information Network (GBIN) Update

D. Howes provided a briefing note in the agenda that highlighted;

- Progress of the eNautilus project has been slower than anticipated due to a combination of unforeseen obstacles or other issues. The challenges were detailed in the briefing note.
- A consultant's report with recommendations and their implications will be reviewed with the Steering Committee this week. A second status update will be provided to each organization once the review is complete.

The group discussed the eNautilus project and the goal of the project to move forward the hospital's Electronic Medical Record Adoption Model (EMRAM) score. GBIN is a partnership of 12 hospital sites and 7 organizations, which made the initial planning difficult as GBIN works differently than other partnerships Oracle (Cerner) has worked with in the past.

There is a provincial initiative with a long-term goal to have all hospitals connected eventually. Some members of the Board thought this initiative seemed similar to an eHealth initiative many years ago that was unsuccessful. The current upgrade is not mandated but is required to meet functional demands of changing equipment and technology at HDH and partner hospitals. The Ministry has asked for clusters of hospitals to be on the same system to help with the full transition later down the road.

7. **OFFICER REPORTS**

7.1 Board Chair Report

T. Shier provided a written report in the agenda highlighting events/meetings attended. The main take away from the OHA Seminar attended was that there were no usual insights from the Government for the upcoming year.

7.2 President/CEO Report

D. Howes provided a written report in the agenda that highlighted;

- Meeting occurred with Brightshores Health System (BHS) new President and CEO, Ann Ford. This was an introductory meeting.
- Meeting with Executive Director, Dave Ford from the Hanover Family Health Team (HFHT) occurred to discuss the hospital and FHT partnership.
- Satellite sites have been determined (HDH and Groves Hospital) for Cold Ischemic Time (CIT) of breast specimen tissue. This is to increase timeliness in testing to within one hour to ensure that testing remains accurate. These changes have been made through the Inter-Hospital Laboratory Partnership (IHLP). No capital expenditure is required for this change as HDH already has the necessary equipment and training will occur over the summer. The go-live will be in September.
- The Town of Hanover will be attending the Rural Ontario Municipal Association (ROMA) conference in January. HDH has provided information to Mayor Sue Paterson to support her discussions. Mayor Paterson has gained the opportunity to meet with Minister Jones. D. Howes provided an update to the group from the meeting that occurred with Minister Jones. There were no definitive response and Emergency Department closures are not high on the priority list at this time – although the impact to open hospitals is important.

More information was provided around the adjustment in process for CIT. Clarifications were provide on why the samples are sent to Stratford. It was also noted that HDH did well on the Laboratory Accreditation Canada survey. The one-hour time line is a gold standard for breast specimens.

8. BUSINESS/COMMITTEE MATTERS

8.1 Finance/Audit & Property Committee Report

C. Prues reported that the Finance/Audit & Property Committee met January 18, 2024. The committee received the financial results for the 9 months ending December 31, 2023, there was a YTD deficit of \$734,330 before building amortization and a YTD deficit of \$950,557 after building amortization. He highlighted the expenses over revenue, current forecast position, cash position and working capital to the group.

It was noted that should more information around funding from the Ministry come that HDH could end the year in a positive position. This will be carefully communicated to the community should this occur. There are accruals that occurred in the previous year that affect the current year. Both years need to be compared together.

There has been no requirement set to submit a formal budget to the Ministry of Health. Although HDH is working on an internal budget more information is being waited for to provide more meaningful estimates for the 2024/25 fiscal year.

8.2 Fiscal Advisory Committee (FAC) Report

C. Prues reported that the FAC met on December 5, 2023. The committee covered two items including the fiscal position of the hospital along with the impact of Bill 124. The second item was a review of metrics comparing the financial position of hospitals across Ontario. HDH is doing well overall in comparison to hospital peers. No concerns were raised by those in attendance.

8.3 Public Relations Committee Report

Nothing to report at this time.

8.4 By-Law Committee Report

C. Leifso reported that the By-Law Committee is working with Miller Thomson on the By-Law review. The group is currently on track with the work plan and there is nothing to report at this time.

8.5 Nominating Committee Report

Nothing to report at this time.

9. CONSENT AGENDA

Moved and Seconded

THAT the items on the consent agenda are approved as follows;

9.1 Open Board Session Minutes – November 28, 2023

9.2 Board Committee Reports

- (a) Finance/Audit & Property Committee Minutes – November 23, 2023
- (b) Quality Governance & Risk Management Committee Minutes – November 28, 2023
- (c) Medical Advisory Committee Minutes – November 2, 2023
 - (i) Monthly Credentialing Report – Approved December (correct year)
- (d) Medical Advisory Committee Minutes – December 7, 2023
 - (i) Monthly Credentialing Report – Approved January

9.3 Reports

- (a) Finance & Property Report
- (b) VP of Patient Care Services/CNE Report
- (c) HDH Foundation Report

MOTION CARRIED

10. ROUND TABLE

Dr. Abell

Let the group know that when talking to peers out of province wait times for diagnostic testing locally are very good in comparison to what other provinces are experiencing.

D. Butland

Acknowledged the front-page news article of the donation from the HDH Foundation to HDH.

L. Butler

Reminded HDH to hang their hat on the successes that have been achieved. Sometimes the negative can outweigh these successes.

11. NEXT MEETING

Tuesday, February 27, 2024 at 5:00pm

12. COMPLETION OF BOARD MEETING EVALUATION

T. Shier reminded the group to complete the Board Meeting Evaluation.

13. ADJOURNMENT

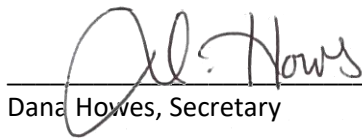
The meeting adjourned at 1812 hours.



Tina Shier, Chair



Victoria Cumming, Recorder



Dana Howes, Secretary